

# RTR – HISTORIC SIDNEY THEATRE – USAGE REQUEST FORM

## APPLICANT INFORMATION

Name of producing organization:

E-mail:

EIN:

Phone:

Check one:  Individual  Partnership  Corporation  Association  Other(specify \_\_\_\_\_)

address:

City:

State:

ZIP Code:

## INDIVIDUAL SIGNING AGREEMENT

Name:

Title:

Cell Phone:

E-mail:

Other:

## NAME / DESCRIPTION OF PLANNED EVENT

Name of event:

Type of event:  Concert  Film  Meeting  Speaker  Stage Play/Musical/Dance  Rehearsal  Auditions

Other (specify):

## TOTAL RENTAL PERIOD (DATES):

	FROM: Day/Date	TO: Day/Date	Time FROM:	Time TO:
Setup Date(s): <i>(first choice)</i>				
<i>(second choice)</i>				
<i>(third choice)</i>				
Event/performance Date(s): <i>(first choice)</i>				
<i>(second choice)</i>				
<i>(third choice)</i>				
Removal/Strike Date(s): <i>(first choice)</i>				
<i>(second choice)</i>				
<i>(third choice)</i>				
Rehearsal Date(s): <i>(first choice)</i>				
<i>(second choice)</i>				
<i>(third choice)</i>				
Other Date(s): <i>(first choice)</i>				
<i>(second choice)</i>				
<i>(third choice)</i>				

## IMPORTANT INFORMATION ABOUT SCHEDULING

In order to request usage of the Historic Sidney Theatre, please complete this form and return three or more months prior to beginning date to Raise the Roof for the Arts, 120 W. Poplar St., Sidney, OH 45365, email: [office@sidneytheatre.com](mailto:office@sidneytheatre.com), or call 937-498-1921 to arrange to drop off. Please fill out a form for each event. RTR will review the request and respond by: \_\_\_\_\_. A separate Usage Agreement will be completed. Dates will be held once the Usage Agreement is signed by both parties.

**RTR – HISTORIC SIDNEY THEATRE – USAGE REQUEST FORM**

Raise the Roof for the Arts, 120 W. Poplar St, Sidney, OH 45365

email: [office@sidneytheatre.com](mailto:office@sidneytheatre.com)

telephone 937-498-1921